

3rd November 2016

REMINDER: PAYMENT of Rs. 50 PTA FEE

Dear Parents,

Bombay Scottish Orphanage Society had requested vide circular dated 22nd July 2016, for payment of revised annual PTA membership fee of Rs. 50 per family for the academic year 2016-2017.

This is a gentle reminder to all parents who have not paid the said PTA fee along with the duly filled form. We request you to kindly complete the slip attached herewith and submit to the Bombay Scottish Mahim School Office along with a cheque drawn in favour of **“Bombay Scottish Parent Teacher Association”** by 18th Nov 2016.

Some of the cheques submitted earlier this year towards the PTA fee of Rs. 50, are incomplete or invalid. Such cheques are being returned through the respective students to enable a re-issuance. We request you to kindly expedite a re-submission of fresh and complete cheques along with the duly filled slip attached herewith.

Please make sure to mention the following details on the rear of the cheque.

- Name of Student:
- Std: Div:
- Mobile No. of the parent

Thank you.

Yours sincerely,

Sd/-

S V Albal

Treasurer and Administrator

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1. Name of the Student: _____
2. Std: _____ Div: _____
3. Name of account Holder: _____
4. Account Number: _____
5. Mobile no of Parent: _____